

## Meeting minutes

### Benalla Working Group #8

#### Date / Time

13 September 2021  
4.30pm - AEST

#### Location

Via Teams

#### Facilitator

Cath Botta

#### Minute taker

Carrie Donaldson

#### Distribution

All

#### Attendees (Show organisation if not ARTC)

- ▶ Cr. Justin King (Benalla Rural City Council) via zoom/online
- ▶ Cr. Gail O'Brien (Benalla Rural City Council)
- ▶ Philip Rees (Better Benalla Rail)
- ▶ David Blore (Independent)
- ▶ Graeme Paul (Independent)
- ▶ Pamela O'Connor (Independent)
- ▶ Bill Parris (independent)
- ▶ John Dennis (Independent)
- ▶ Rowan McEwan (Independent)
- ▶ Margaret Richards (Independent)
- ▶ Susan Pearce (Better Benalla Rail)
- ▶ Dinesh Batra, ARTC, Project Director, Victoria Projects
- ▶ Kasey Robb, ARTC, Environmental Manager
- ▶ Samantha Smith, ARTC, Stakeholder Engagement Manager
- ▶ Brodie Akacich, ARTC, Stakeholder Engagement Lead
- ▶ Carrie Donaldson, ARTC, Stakeholder Engagement Advisor

#### Apologies (Show organisation if not ARTC)

- ▶ Janette Anderson (Independent)

#### Discussions

NO.	ACTIONS
1	<p><b><i>Opening and Welcome 4.33pm</i></b></p> <p>Cath formally welcomed those in attendance, including Working Group members and representatives from ARTC. Brodie Akacich was introduced as the new Stakeholder Engagement Lead for Benalla and Samantha Smith, Manager Engagement outlined the format for the evening's meeting.</p> <p>Apologies were received and noted from;</p> <ul style="list-style-type: none"> <li>• Janette Anderson</li> </ul>
2	<p><b><i>Endorsement of Minutes from the previous meeting</i></b></p> <p>No changes to the minutes were requested. The minutes were endorsed as a fair and accurate representation of the meeting.</p> <p>Moved: David Blore Seconded: not captured</p> <p><b><i>Action: ARTC to publish on the ARTC website under the Benalla Working Group</i></b></p>
3	<p><b><i>Actions arising from the previous meeting</i></b></p>

NO.	ACTIONS
	<ul style="list-style-type: none"> <li>• ARTC make amendments and publish on the ARTC website under the Benalla Working Group (pending)</li> <li>• ARTC to circulate the detailed timeline factsheet to the Working Group Members (pending)</li> <li>• ARTC to schedule presentations on Flood Modelling, Social Impacts and Environmental Management Framework for future BWG meetings (outstanding)</li> <li>• ARTC seek input from the BWG on further community consultation opportunities (this meeting)</li> <li>• ARTC advise the BWG prior to the release of the Environment Report documentation (this meeting)</li> <li>• ARTC to provide modelling on pedestrian underpass usage (outstanding)</li> <li>• ARTC to develop indicative budget estimates for the track realignment option with and without the second platform to be presented at the next meeting as part of the design options presentation (outstanding)</li> <li>• ARTC make best endeavours to circulate draft minutes to the members of the BWG within 10 working days of the meeting. BWG members submit any requests for changes to the minutes to the Chair five (5) working days prior to the meeting (ongoing)</li> </ul>
4	<p><b>Visualisations Presentation</b></p> <p>Cath opened this agenda item stating that the visualisations being shared at the meeting are confidential at this point and are for the purpose seeking feedback from the Benalla Working Group prior to going out to the broader Benalla community for consultation.</p> <p>Brodie Akacich and Dinesh Batra provided an overview of the options being prepared for community consultation in Benalla highlighting the following elements:</p> <ul style="list-style-type: none"> <li>• A comprehensive track realignment, forecourt redevelopment, enhanced station access and connectivity. This option includes a fully compliant second platform as a non-negotiable requirement from the Department of Transport. Pedestrian access to the east and west is provided for via either an overpass or and under pass option complete with lifts. Bus parking/stop, car parks (including accessible allocations) are included for discussion purposes.</li> <li>• Vehicle over pass option. This option has less detail however is being presented to the Working Group and broader Benalla community to illustrate what a bridge option may look like in Benalla.</li> </ul> <p>The Group provided valuable feedback to ARTC on the vehicle overpass visualisations noting a potential discrepancy in the length specification of the 3D model when compared to the plan view. ARTC thanked the Working Group for this feedback and agreed to rework this design prior to progressing to broader consultation.</p> <p>The Working Group provided key feedback relating to functional design elements including operational maintenance considerations, emergency services access and requesting that any designs are sympathetic to the heritage nature of the Station and provide a safe and welcoming user experience.</p> <p><b>Action: ARTC to amend the bridge visualisations to ensure they reflect the required gradient and dimensions and consider functional design elements in the consultation process.</b></p>
5	<p><b>Update Planning Scheme Amendment (PSA) progress</b></p> <p>Kasey Robb provided an update on the progress of the Planning Scheme Amendment (PSA). Highlighting the timeline for submission of the PSA had not changed and was due later in November to be considered by the Minister.</p>
6	<p><b>Engagement Plan</b></p>

NO.	ACTIONS
	<p>Brodie Akacich and Sam Smith provided an overview of the comprehensive community consultation that is scheduled to commence on from Monday 27 September 2021. The engagement plan includes a range of tools and methods including online, over the phone, in print and, if restrictions are sufficiently eased, in person opportunities. The purpose of this stage of the engagement is to ensure the whole of Benalla community have the opportunity to view the options, ask questions and provide feedback on the options for Benalla.</p> <p>Sam Smith advised that a briefing had taken place with the CEO and members of the Benalla Council staff. Justin King advised that the Councillors had yet to be briefed.</p> <p>Points for noting include:</p> <ul style="list-style-type: none"> <li>• Interactive 3D modelling and online feedback goes live on 22 September 2021</li> <li>• Comprehensive Benalla community consultations starts on 27 September 2021</li> <li>• A suitable meeting time is currently being planned with Better Benalla Rail (BBR)</li> <li>• Consultation is open and available to continue for the rest of the year based on the needs and interest level from the community.</li> </ul>
7	<p><b>General Business</b></p> <p>The following items were submitted for General Business;</p> <p><b>Consensus Statement</b> The Working Group took the time to recognise it is now 12 months since it was initially formed. It was agreed that a consensus document be developed to capture the key recommendations, actions and achievement made by the group over that time.</p> <p><b>Action: Chair to circulate the consensus document for feedback from the Working Group members</b></p>
8	<p><b>Next meeting:</b></p> <p>The next Benalla Working Group meeting will be scheduled for later in November where ARTC will present back to the group key themes from the community consultation received by that time, and the consensus document will be tabled for discussion.</p>
9	<p><b>Closing comments from the group included:</b></p>
10	<p>Close meeting: 7.15 pm</p>

### Next meeting

TBC